

## PROCEDURE FOR PROGRAM COMMITTEE

### Submission process details and timeline (FAQ)

Where is published the "Call for papers" (CFP) with a theme and proposal for speakers?	<a href="https://sanae.beer/call-for-papers/">https://sanae.beer/call-for-papers/</a>
What is the CFP deadline?	CFP Deadline: 31st March
Who are the members of Program committee (PC)?	<p>There are 8 members of PC:</p> <ol style="list-style-type: none"> <li>1. Ard Kramer (program chair)</li> <li>2. Peter Godovic</li> <li>3. Kalle Huttunen</li> <li>4. Robert Kotuliak</li> <li>5. Lukáš Lancz</li> <li>6. Daniel Poľan</li> <li>7. Irja Straus</li> <li>8. Juraj Žabka</li> </ol> <p>Supported by Matej Kukučka and Nina Chorvátová</p>
Are keynote speakers being separately selected and appointed?	Keynote speakers will be selected separately upon suggestions from PC
How the PC will judge the submissions, and what criteria will be?	See addendum (below)
How do you prevent biased judging based on the submission author?	All submissions will be anonymized before being forwarded to the PC. If a member of PC submits a talk, he/she will be excluded from scoring his own submission.
When the selected talks will be announced?	Shortly after CFP deadline.
When the conference program will be announced?	Program announced: 15 <sup>th</sup> April
What are the next steps if a submission is selected to be part of the conference program?	<p>The speakers will be informed that their submission is selected, and additional operational topics will be discussed (e.g. travel and hotel)</p> <p>The speaker has to confirm their presence at the conference</p>

## ADDENDUM

### Scoring criteria

Here are the scoring criteria by which the PC will evaluate the proposals, followed by general notes to consider when scoring. The members of CP provide scores on the following criteria per submission:

1. Relevance to the theme
2. Originality / new insights
3. Wow factor
4. Scope / form
5. Comment (free format, no score)

The possible scores are 1, 2, 3 or 4. 1 is the lowest score and 4 the highest. The submissions will be ranked based on all the scores of all the reviewers.

### Short explanation of the criteria:

**1. Relevance to the theme / value:** does the abstract fit in our call for papers scope? Does it fit within the theme? Scope and theme can be found here: <https://sanae.beer/call-for-papers/>.

**2. Originality / new insights:** does the paper present new insights? Does the author have an interesting point of view or an original case? Or does the paper only present information one has heard before?

**3. The wow factor:** is the writer capable to write something which inspires? It's not only about the content, but also about how the abstract is written. (and of course this is not a guarantee for success just an indicator)

**4. Scope / form:** may the content of the abstract lead to an interesting talk/masterclass or workshop within the given time? Aren't there too many topics to cover? And is the proposed structure or form of the presentation, masterclass, or workshop interesting or challenging enough for the conference attendees?

**5. Comment:** a free format field to share thoughts about the abstracts e.g. an explanation of the scores